

# Treasurer

## Samantha Patel & Nikki Przewoznik

Samantha Patel- Paralegal at Weightmans

Hi, I'm Samantha and I'm a paralegal at Weightmans. I'd love to be considered for this year's JLD treasurer and believe I would be a real asset to the committee. I'm a team player who is super reliable, trustworthy and committed. I would also really enjoy the opportunity to network with others throughout this role and help contribute to the committee's success.

I have previous experience of organising several large events throughout my time as head girl at school, events officer at my University halls and my current position on Weightmans' CSR and social committee, which I believe would aid me in this role. These experiences have taught me how to deal accurately with different figures, the importance of prioritisation and the ability to adhere to budgets.

I also pride myself upon being a highly organised individual which I think is a key skill required for this role- I thoroughly enjoy a good spreadsheet and making sure even my to-do lists have lists, this way I can ensure everything is completed accurately and on time.

Overall, what I feel I can bring to this role is a dedication to the committee, a fresh perspective on ideas and some fun. I believe my team working skills, past experiences and my friendly & enthusiastic personality would help make me the perfect candidate to be chosen as your new Treasurer for this year's JLD. I hope you all agree!

## **Nikki Przewoznik- Trainee Solicitor at Switalskis**

I am a second year trainee in the Child Abuse Department at Switalskis Solicitors. I graduated from the University of Huddersfield in 2013, before joining Switalskis in 2016 as a paralegal in the Conveyancing department. Whilst at Switalskis, I completed my LPC at Leeds Beckett University and graduated in 2017 winning The Shulmans LLP Prize for Property Law and Practice. In 2015 I attended mediation training and I am an ADR Group accredited Civil and Commercial Mediator.

I am an active committee member of the Huddersfield and Dewsbury Law Society and assist in organising events, including the Judges Q&A evening and I have recently joined the Uganda Twinning Committee. I also partake in numerous charity events including a Skydive and Half Marathon.

In my personal life, I devote the majority, if not all!, of my time to my 'fur-baby' - an 8 year old King Charles spaniel. I enjoy travelling, renovating property, a good book, running and cooking and I run a social media food blog for fun.

I would very much like to be considered for the role of Treasurer. I have recently assisted the Treasurer of the Huddersfield Law Society in a number of tasks and have enjoyed tracking incoming and outgoing funds and keeping accurate records prior to and following events. I am extremely efficient, reliable and organised and would certainly enjoy attending meetings, reviewing accounts and managing budgets. I believe I have the dexterity requisite to assist in reporting and keeping up to date on the JLDs financial position.

In Conveyancing I was responsible for billing and completion statements as well as tracking disbursements and funds in/out and I have a keen eye for detail! I have provided training to support staff within the conveyancing department on managing client and office accounts, and would be responsible for files with money left on account or outstanding before closing the file and balancing ledgers.

Whilst I have applied for the role of Treasurer, I am open to other roles, should the committee feel I am more suited to another position.